



MIDATA Directions: Seclusion, Restraint, and Seclusion and Restraint

This document describes how to enter major referrals for seclusion and restraint in the MIBLSI Database (MIDATA). **This task can be performed by anyone with a school user role or higher access role (district, ISD, state) in MIDATA.** Once data are entered, scores for each school, district, or ISD can be generated in a Single Measure Reports for Seclusion/Restraint.

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Log into MIDATA

[MIDATA login page](#)

(<https://webapps.miblsimtss.org/midata>)

Go to School-Level Data Entry

1. Go to **Data Entry** in the top menu.
2. Enter **School Name** in the text field and select the school from the dropdown menu that appears.
3. Select **School Year**.
4. Click **Select**.

The screenshot shows the MIBLSI MIDATA web application interface. At the top, there is a navigation bar with the MIBLSI logo and the text "Michigan's Integrated Behavior and Learning Support Initiative - MIDATA". The navigation bar includes links for "Home", "Districts/ISDs", "Facilities", "Personnel", "Training", "Data Entry", "Reporting", and "Administration". A "Data Entry" button is highlighted with a red circle. Below the navigation bar, the "Data Entry" section is displayed. It contains a form with the following fields: "School/District/ISD Name" (MIDATA TEST Elementary - Testville), "School Year" (2017-2018), and a "Select" button. The "Select" button is highlighted with a red circle.

5. Select **Seclusion/Restraint** from the main data entry menu. These data can be entered monthly.

Data Entry

School/District/ISD Name: School Year:

Student Outcome	Fidelity
entered Average Discipline Referrals per Day per Month	no data SWPBIS Tiered Fidelity Inventory
5 entered Seclusion/Restraint	entered Reading Tiered Fidelity Inventory (Elementary-Level Edition)
no data Student School Climate Survey	
no data Early Warning Indicators	
FALL	Installation Checklists
entered DIBELS	entered PPSC PBIS Installation Checklist
no data aimsweb	
no data Student Risk Screening Scale (SRSS)	Data Coordination
entered Discipline Referrals by Problem	entered Data Coordinators Assigned to the School
Location, Motivation, Ethnicity	no data Coaching Service Delivery Plan Concepts
WINTER	
entered DIBELS	
no data aimsweb	
no data Student Risk Screening Scale (SRSS)	
entered Discipline Referrals by Problem	
Location, Motivation, Ethnicity	
SPRING	
no data DIBELS	
no data aimsweb	
no data Student Risk Screening Scale (SRSS)	
no data Discipline Referrals by Problem	
Location, Motivation, Ethnicity	

Generate Number of Referrals by Seclusion and/or Restraint Summary Table in SWIS

Directions for schools with 1 SWIS account and 1 school in MIDATA:

1. Log into [SWIS](http://pbisapps.org) (pbisapps.org).
2. Click on **Drill Down**.
3. Apply the following filters:
 - a. **Seclusion/Restraint>Seclusion**
 - b. **Time>Date Range:** Start with the first school day of the year and end with the last school day of the month you are entering data for. Seclusion and Restraint data is cumulative throughout the year. Data entered for each month should represent all complete data through the last day that month.
 - c. **Referral Type:** Major.
4. Click the blue **Generate** button.
5. Optional: Save the report template.
6. Record the number of **Referrals** from the Summary table
7. Repeat steps 3-6 for the following filters:
 - a. **Seclusion/Restraint>Restraint**

MIDATA Directions: Seclusion, Restraint, and Seclusion and Restraint (April 2018)

Michigan's Integrated Behavior and Learning Support Initiative (MIBLSI) is a Grant Funded Initiative (GFI), funded under the *Individuals with Disabilities Education Act* (IDEA) through the Michigan Department of Education.



b. Seclusion/Restraint>Seclusion and Restraint



Michigan's Integrated Behavior and Learning Support Initiative - MIDATA

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Seclusion/Restraint Data Entry

School **MIDATA TEST Elementary**
School Year **2017-2018**

DIRECTIONS: Enter the following data cumulatively throughout the year. Data entered for each month should represent all complete data through the last school day that month. For example, January, should represent all data for the school year, through January 31st. February should represent all data for the school year, through February 28th.

	# Seclusions	# Restraints	# Seclusions & Restraints	Total # of Students with a Seclusion and/or Restraint
August				
September				
October				
November				
December				
January				
February				
March				
April	1			
May				
June				

Summary

Referrals	1
Students	1
Staff	1

Ottawa Area Intermediate School District - Michigan's Integrated Behavior and Learning Support Initiative

[Report a system error or problem](#)

[Submit a suggestion or feature request](#)

Directions for schools with 1 SWIS account and 2 schools in MIDATA:

1. Log into [SWIS](http://pbisapps.org) (pbisapps.org).
2. Click on **Drill Down**.
3. Apply the following filters:
 - a. **Demographics>Grade**: Add the specific grades.
 - b. **Seclusion/Restraint>Seclusion**
 - c. **Time>Date Range**: Start with the first school day of the year and end with the last school day of the month you are entering data for. Seclusion and Restraint data is cumulative throughout the year. Data entered for each month should represent all complete data through the last day that month.
 - d. **Referral Type**: Major.
4. Click the blue **Generate** button.
5. Optional: Save the report template.
6. Record the number of **Referrals** from the Summary table
7. Repeat steps 3-6 for the following filters and other grade configuration:
 - a. **Seclusion/Restraint>Restraint**
 - b. **Seclusion/Restraint>Seclusion and Restraint**

MIDATA Directions: Seclusion, Restraint, and Seclusion and Restraint (April 2018)

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Generate Referrals for Total Number of Students by Seclusion and/or Restraint Summary Table in SWIS

Directions for schools with 1 SWIS account and 1 school in MIDATA:

1. Log into [SWIS](http://pbisapps.org) (pbisapps.org).
2. Click on **Drill Down**.
3. Apply the following filters:
 - a. **Seclusion/Restraint>Seclusion**
 - b. **Seclusion/Restraint>Restraint**
 - c. **Seclusion/Restraint>Seclusion and Restraint**
 - d. **Time>Date Range:** Start with the first school day of the year and end with the last school day of the month you are entering data for. Seclusion and Restraint data is cumulative throughout the year. Data entered for each month should represent all complete data through the last day that month.
 - e. **Referral Type:** Major.
4. Click the blue **Generate** button.
5. Optional: Save the report template.
6. Record the number of **Students** from the Summary table



Seclusion/Restraint Data Entry

School **MIDATA TEST Elementary**
School Year **2017-2018**

DIRECTIONS: Enter the following data cumulatively throughout the year. Data entered for each month should represent all complete data through the last school day that month. For example, January, should represent all data for the school year, through January 31st. February should represent all data for the school year, through February 28th.

	# Seclusions	# Restraints	# Seclusions & Restraints	Total # of Students with a Seclusion and/or Restraint
August				
September				
October				
November				
December				
January				
February				
March				
April	1	2	1	3
May				
June				

[Save](#) [Cancel](#)

Summary	
Referrals	4
Students	3
Staff	4



Directions for schools with 1 SWIS account and 2 schools in MIDATA:

1. Log into [SWIS](http://pbisapps.org) (pbisapps.org).
2. Click on **Drill Down**.
3. Apply the following filters:
 - a. **Demographics>Grade:** Add the specific grades.
 - b. **Seclusion/Restraint>Seclusion**
 - c. **Seclusion/Restraint>Restraint**
 - d. **Seclusion/Restraint>Seclusion and Restraint**
 - e. **Time>Date Range:** Start with the first school day of the year and end with the last school day of the month you are entering data for. Seclusion and Restraint data is cumulative throughout the year. Data entered for each month should represent all complete data through the last day that month.
 - f. **Referral Type:** Major.
4. Click the blue **Generate** button.
5. Optional: Save the report template.
6. Record the number of **Students** from the Summary table
7. Repeat steps 3-6 for other grade configuration

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