



MIDATA Directions: Enter R-TFI Scores

This document provides directions for entering and editing Reading Tiered Fidelity Inventory (R-TFI) scores in the MIBLSI Database (MIDATA). **This task can be performed by anyone with a school user role or higher access role (district, ISD, state) in MIDATA.** Once data are entered, scores for each school will feed to the following dashboards in MIDATA:

- School dashboard: Reading Fidelity tab
- District dashboard: Reading Fidelity tab, School Details tab
- ISD dashboard: Reading Fidelity & Outcomes tab, Reading Fidelity & Engagement tab, School Details tab

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Version: 1.2

Date: July 2017

Log into MIDATA

[MIDATA login page](#)

(<https://webapps.miblsimtss.org/midata>)

Go to School-Level Data Entry

1. Go to **Data Entry** in the top menu.
2. Enter **School Name** in the text field and select the school from the dropdown menu that appears.
3. Select **School Year**.
4. Click **Select**.

The screenshot shows the MIBLSI MIDATA interface. At the top, there is a navigation menu with the following items: Home, Districts/ISDs, Facilities, Personnel, Training, Data Entry (highlighted with a circled 1), Reporting, and Administration. An Account button is located in the top right corner. Below the navigation menu, the page title is "Data Entry". The form contains two input fields: "School/District/ISD Name:" with the value "MIDATA TEST Elementary - Testville" (circled 2) and "School Year:" with the value "2017-2018" (circled 3). A "Select" button (circled 4) is positioned to the right of the second field.

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Select R-TFI

1. Select **Reading Tiered Fidelity Inventory** from the Fidelity section at the top right. Elementary schools will be able to access the Elementary-Level Edition. Secondary schools will be able to access the Secondary-Level Edition. Joint Elementary/Secondary Schools will be able to access both editions.

Student Outcome	Fidelity
no data Average Discipline Referrals per Day per Month	no data SWPBIS Tiered Fidelity Inventory
no data Student School Climate Survey	no data PBIS Installation Checklist
no data Early Warning Indicators	no data Strengthening PBIS Checklist
FALL	no data Reading Tiered Fidelity Inventory (Elementary-Level Edition)
no data DIBELS	entered School-wide Reading Model Installation Checklist
no data aimsweb	

Add/Edit New Scores and Print Report

School **MIDATA TEST Elementary**
School Year **2016-2017**

- 1 Add
- 2

Date Completed	Tier 1	Tier 2	Tier 3	Total Score
12/21/2016	94.44	53.57	45.83	72.64
- 3 Scores Only Item-Level Notes Only Scores And Item-Level Notes
- 4 [Return to Main Data Entry Menu](#)

2. **Add** new scores for the selected school year.
3. **Edit** previously entered scores.
4. Generate a report with scores only, item-level notes only, or both.
5. **Return to the main data entry menu** for the school.

Add New Scores

1. Enter **date** of the R-TFI administration.
2. Select a score of 2, 1, or 0 for each item administered. Leave un-administered items blank.
3. Click on the speech bubble icon to the right of each score option to expand an area to take item-level notes.
4. Type item-level notes.

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5. The subscale score will automatically calculate as scores are entered.

MIBLSI Michigan's Integrated Behavior and Learning Support Initiative - MIDATA Account

Home Districts/ISDs Facilities Personnel Training Data Entry Reporting Administration

Edit Reading Tiered Fidelity Inventory - Elementary

Date Completed: 12/21/2016

Tier 1 Teams

1.1 A School Leadership Team is established to support the implementation of a Tier 1 reading system. 2 1 0

Add notes here.

1.2 The School Leadership Team uses an effective team meeting process 2 1 0

1.3 The School Leadership Team's work is coordinated with other school teams 2 1 0

1.4 Grade-Level Teams are established to support the implementation of Tier 1 reading instruction 2 1 0

1.5 Grade-Level Teams use an effective team meeting process 2 1 0

Subscale Score: 60%

6. Scroll to the bottom of the page and click **Save**. If you are entering data during the administration of the assessment, it is recommended that you save often and then go back in to edit scores.

6 Save Cancel Delete Total 68.87%

Edit Previously Entered Scores

- After selecting your school name, school year, and the R-TFI, click Edit next to the set of R-TFI scores you wish to alter.
- Make changes and then click **Save** at the bottom of the data entry page.

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