Getting Ready for the District Implementation Team Installation Series

This document provides possible readiness activities, as well as a recommended training sequence, for the District Implementation Team (DIT) Installation Series.

Readiness Activities

The development and use of district implementation infrastructure to support school-level MTSS implementation requires planning around systems, practices, and data. The following are possible activities to build readiness within your school and district prior to accessing training.

Systems

- Review the MDE MTSS Practice Profile to understand how MTSS is defined in the State of Michigan and the role of the district in supporting MTSS implementation.
- Determine which evidence-based practices and frameworks will be implemented at the school-level through the district's MTSS framework. Ensure those practices and frameworks are usable. Review NIRN's Usable Innovations Module to support this process.
- Active Implementation Formula Reflection Document
- Identify individuals who would sit on the DIT, as well as individuals who will fulfill the roles of District Coordinator and Executive Leader on the team. Use the District Implementation Team Recruitment and Selection document, and review the District Implementation Team Formation: Recruitment and Selection video.
- Have selected DIT members view NIRN's Active Implementation Formula video prior to the first training.
- Active Implementation Formula Reflection Document
- Schedule monthly DIT meetings following the first team training session.
- Consider which schools in your district would be good candidates for MTSS implementation and begin having conversations with administrators and staff.

Practices

- Complete and Initiative Inventory to take stock of current curriculum materials, programs, or strategies used in your schools. Consider how the initiative identified in the inventory would align, compete, or conflict with the frameworks and practices the district would include in its MTSS framework.
- Consider when district and building staff should participate in an overview of the frameworks and practices that will be implemented at the school level as a part of the district's MTSS framework.

Data

- Determine what capacity, implementation (fidelity) and impact (outcome) data are already being collected within your district and where gaps might exist. Add information to the Initiative Inventory
- Identify the data systems being used to collect and house data in the district. Add information to the Initiative Inventory.

Recommended Training Sequence

The following is the recommended training sequence for districts interested in the development and use of a district implementation infrastructure. Registration is available through the Professional Learning section of the MiMTSS TA Center website.

1. District Implementation Team Installation Series

- Audience: District Implementation Team Members, including a District Coordinator and a district executive leader.
- Includes additional, separate Coaching Support Sessions for District Coordinators and executive leaders.

2. District Capacity Assessment (DCA) Facilitator Training

- Audience: Individuals facilitating the DCA
- Training is available on-demand through EduPaths.

3. Staff Recruitment, Selection, and Support

- Audience: District executive leaders and administrators, human resources

4. Sustaining a District Infrastructure

- Session is for districts that have developed and used a district implementation infrastructure.
- Pre-requisites: at least one District Capacity Assessment (DCA) within the past year with a Total Score at or above 80%.
- Audience: District Implementation Team Members, including a District Coordinator and a district executive leader.

URLs Used in Document

[MDE MTSS Practice Profile](#)
(https://www.michigan.gov/documents/mde/MDE_MTSS_Practice_Profile_5.0July2020_ADA_7
00696_7.pdf)

[NIRN's Usable Innovations Module](#)
(https://nirn.fpg.unc.edu/module-1/usable-innovations)

[District Implementation Team Recruitment and Selection](#)
(https://mimtsstac.org/sites/default/files/Documents/MIBLSI_Sequence/District/DIT_Modules/DI
T_Presession/Session2/1.0_DIT_Recruitment_and_Selection.pdf)

[District Implementation Team Formation: Recruitment and Selection](#)
(https://youtu.be/gFSeJzkUcCI)

[NIRN's Active Implementation Formula](#)
(https://nirn.fpg.unc.edu/module-1/rationale)

[Initiative Inventory](#)
(https://mimtsstac.org/sites/default/files/Documents/MTSS_Structures/MTSS_Supports_for_MIC
IP_Platform/Discover/District_Initiative_and_Innovation_Inventory.pdf)

[Professional Learning](#)
(will need to be added when available)

[EduPaths](#)
(https://www.edupaths.org/)

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